

TOWN COUNCIL MEETING MINUTES OF FEBRUARY 17, 2015

Under the Rules and Procedures of the Winthrop Town Council, President Gill called the Town Council Meeting to order at 7:00 PM at the Harvey Hearing Room

PLEDGE OF ALLEGIANCE

Councilor Mael leads the Pledge of Allegiance

ROLL CALL

Councilor Calla	Present
Councilor Sanford-	Present
Councilor Boncore-	Present
Councilor Varone-	Present
Councilor Letterie-	Present
Councilor Boyajian-	Present
Councilor DelVento	Present
Vice President Mael	Present
Council President Gill-	Present

MINUTES

Motion by Councilor Boyajian to accept the Town Council Minutes of the January 20, 2015, as circulated

2nd. By Vice President Mael

Passed Unanimously (Councilor Letterie, Councilor Varone and Councilor Boncore Abstain)

PUBLIC HEARING

- Appropriate \$650,000 Purpose of Sidewalk Improvements to Cottage Hill / Pico Beach
 - Opposition-None
 - Favor-None
 - Public Hearing Closed
- Transfer \$150,000 from Fund 900 Water Meter Upgrade to Fund 902 Water Enterprise Fund (Radio Read Meters)
 - Opposition-None
 - Favor-None
 - Public Hearing Closed
- Appropriate \$30,844.00 from Rink Retained Earnings to Rink Contract Services
 - Opposition-None
 - Favor-None
 - Public Hearing Closed

PUBLIC COMMENT

None

CORRESPONDENCE

None

COMMITTEE REPORTS

Economic Development- Meeting 6:00 PM February 17, 2017 Harvey Hearing Room

- Discussed Grover's Ave. Parking Lot relative to beach parking vs. resident parking continued to next regular Town Council Meeting with options going forward.

Finance Committee- Meeting to 6:00 PM February 17, 2015 Town Council Chambers

- Appropriate \$650,000 Purpose of Sidewalk Improvements to Cottage Hill / Pico Beach
 - Referred to the Town Council with no recommendations – Public Hearing March 3, 2015**
- Transfer \$150,000 from Fund 900 Water Meter Upgrade to Fund 902 Water Enterprise Fund (Radio Read Meters)
- Transfer \$10,915.21 from Fund 710/Fund713/Fund659 to Fund585/Fund519/Health Medicare) close prior year balance deficits
- Appropriate \$30,844.00 from Rink Retained Earnings to Rink Contract Services
- Transfer \$6,000.00 from Inspectional Services Personnel to Health Department Personnel
- Transfer \$10,000.00 from Inspectional Services Personnel to Town Manager Contract Settlement
- Transfer \$10,000 from Fund 964 Capitalization to the General Fund Special Article /Fort Banks Handicap Playground
- Transfer \$24,000 from Town Council Reserve to Town Manager Contract Services
- Moved forward with positive recommendations to Town Council**

Motion by the Finance Committee that the Town Council transfer \$150,000 from Fund 900 Water Meter Upgrade to Fund 902 Water Enterprise Fund (Radio Read Meters)...(See Attached Motion)

No Second Needed

Passed Unanimously

Motion by the Finance Committee that the Town Council transfer \$10,915.21 from Fund 710/Fund713/Fund659 to Fund585/Fund519/Health Medicare) close prior year balance deficits...(See Attached Motion)

No Second Needed

Passed Unanimously

Motion by the Finance Committee that the Town Council appropriate \$30,844.00 from Rink Retained Earnings to Rink Contract Services...(See Attached Motion)

No Second Needed

Passed Unanimously

Motion by the Finance Committee that the Town Council transfer \$6,000.00 from Inspectional Services Personnel to Health Department Personnel....(See Attached Motion)

No Second Needed

Passed Unanimously

Motion by the Finance Committee that the Town Council transfer \$10,000.00 from Inspectional Services Personnel to Town Manager Contract Settlement...(See Attached Motion)

No Second Needed

Passed Unanimously

Motion by the Finance Committee that the Town Council transfer \$10,000 from Fund 964 Capitalization to the General Fund Special Article /Fort Banks Handicap Playground...(See Attached Motion)

No Second Needed

Discussion:

Councilor Letterie requests President Gill to strongly urge the School Committee to match this \$10,000 offer

Passed Unanimously

Motion by the Finance Committee that the Town Council transfer \$24,000 from Town Council Reserve to Town Manager Contract Services...(See Attached Motion)

No Second Needed

Passed Unanimously

President Gill requests to post that Committee Members are needed for the Ordinance Review Committee.

NEW BUSINESS

Motion by Councilor Boncore to refer to the Finance Committee that the Town Council transfer \$45,000 from Town Managers Salary Reserve Line to Fire Dept. Personnel Line...(See Attached Motion)

2nd by Councilor Letterie

Passed Unanimously

Motion by Councilor Boncore to refer to the Finance Committee that the Town Council transfer \$29,791 from the Harbor Enterprise Fund to Fund Change Order to the Ferry Procurement...(See Attached Motion)

2nd by Councilor Boyajian

Passed Unanimously

Motion by Councilor Letterie to Refer the Siemens Streetlight audit contract to the Rules & Ordinance

2nd by Councilor Sanford

Passed Unanimously

PUBLIC COMMENT

None

PUBLIC RELATIONS / UPCOMING EVENTS

Music Matters Fundraiser –March 13, 2015

EXECUTIVE SESSION

The Council anticipates going into Executive Session to discuss strategy with respect to negotiation and litigation. Discussion of these matters in an open meeting could have detrimental effect on the negotiation process.

Matters to be discussed: Contract negotiation update and litigation update

**Motion by Councilor Sanford to enter into Executive Session 8:10 PM and return to open session for adjournment only
2nd By Vice President Mael**

Roll Call:

Councilor Calla	Yes
Councilor Sanford-	Yes
Councilor Boncore-	Yes
Councilor Varone-	Yes
Councilor Letterie-	Yes
Councilor Boyajian-	Yes
Councilor DelVento	Yes
Vice President DelVento	Yes
Council President Gill-	Yes

ADJOURNMENT

Motion to Adjourn by Councilor DelVento

2nd By Councilor Boyajian

Passed Unanimously

Meeting Adjourned at 8:42 PM

A DVD of this meeting is available from WCAT / www.youtube.com

Public Documents used in the meeting are available at Town Managers Office.

Documents Used in this Meeting:

Hand Written Notes

Committee Openings Documents

Roll Call Log

Written Motions / Verbal Motions

Respectfully submitted,
Town Council Clerk
Denise Quist



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 2/17/15

TEXT OF MOTION

Motion per order of the Town Council that the following streets shall be designated as "one ways" for a temporary period of time until the Public Safety Team determines them to return to a "two way" travel street ; or take any action relative to thereto.

- Grovers Ave- From Cliff Ave to Sewall
- Locust Street- From Veterans Road to Revere Street
- Almont Street- From Revere Street to Veterans Road
- Cross Street- From Shirley Street to Locust Street
- Paine Street- From Main Street to Wilshire Street
- Court Road- From Pleasant Street to Johnson Ave.
- Loring Road- From Court Road to Circuit Road
- Somerset Ave- From Pleasant Street to Woodside Ave.
- Putnam Street- From Jefferson Street to Buchanan Street
- Woodside Ave- From Pleasant Street to Dix Street
- Bay View Ave- From Shirley Street to Grand View
- Grand View- From Bay View Ave to Billows Street
- Triton Ave- From Bay View Ave to Shirley Street

Motion by Councilor Letterie to move question
Passed Unanimously

Main Motion Passed



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James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 1/14/15

TEXT OF MOTION

Motion 1- Ordinance: Grovers Ave parking lot shall be metered parking during the months of May through September during the hours of 8:00am to 6:00pm daily. A metered charge of \$.25 per 15 minutes shall be charged. Violators of the Ordinance shall be subject to a parking enforcement penalty of \$40.00.

Motion 2- Funding: I move that the Town Council appropriate \$12,000 from the Capitol Stabilization Reserve Account for the purposes of procuring a pay and display meter for the Grovers Ave parking lot.

; or take any action relative to thereto.

1-20-15

Motion by Councilor DelVento to refer to the Economic Development Committee

2nd by Councilor Calla

Passed Unanimously

2-17-15-ECONOMIC DEVELOPMENT CONTINUES THIS MOTION FOR 2 WEEKS



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James McKenna
Town Manager

MOTION

Submitted By: Town Manager

Date: 1/14/15

Subject: Cottage Hill and Pico Beach areas Sidewalk Improvement

TEXT OF MOTION

That \$650,000 is appropriated for the purpose of financing sidewalk improvements in the Cottage Hill surrounding area and Pico Beach surrounding area, including all costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Town Manager is authorized to borrow \$650,000 and issue bonds or notes of the Town under Chapter 44 of the General Laws; or any other enabling authority; that the Treasurer with the approval of the Town Manager is authorized to borrow and apply for any grants or aid available for the project or for the financing thereof, which grants and/or aid shall be expended for the project in addition to the amount appropriated and borrowed under this order; and that the Town Manager is authorized to acquire by purchase, eminent domain or otherwise, such rights, titles and easements as they may be necessary for such purpose, to abandon such rights, titles and easements as are no longer required, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project.

1-20-15

Motion by Councilor DelVento to refer to the Finance Committee and advertise for a Public Hearing at the 2-17-15 Town Council Meeting

2nd by Councilor Sanford

Passed Unanimously

2-17-15

MOTION BY COUNCILOR DELVENTO

2ND BY COUNCILOR BOYAJIAN

DISCUSSION

MOTION BY COUNCILOR BONCORE TO REFER THIS MOTION BACK TO THE FINANCE COMMITTEE TO REVIEW FOR A FAVORABLE RECOMMENDATION

2ND BY COUNCILOR BOYAJIAN

PASSED UNANIMOUSLY



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James McKenna
Town Manager

MOTION

Submitted By: Town Manager

Date: 1/7/15

TEXT OF MOTION

Motion: I move that the Town Council vote to approve the transfer of \$150,000 from Fund 900 Water Meter Upgrade Project for the purpose of funding the Radio Read Meters MWRA Project in the Water Enterprise Fund 902;

or take any other action relative hereto.

1-20-15

Motion by Councilor Varone to refer to the Finance Committee and advertise for a Public Hearing at the 2-17-15 Town Council Meeting
2nd by Councilor Letterie
Passed Unanimously

2-17-15

MOTION TO APPROVE BY THE FINANCE COMMITTEE
NO SECOND NEEDED
PASSED UNANIMOUSLY



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James McKenna
Town Manager

MOTION

Submitted By: Town Manager

Date: 1/13/15

TEXT OF MOTION

Motion: I move that the Town Council vote to approve the transfers of:

From Fund 710 Workers Compensation Special Revenue	\$3,299.93
From Fund 713 Unemployment Special Revenue	\$6,689.00
From Fund 659 Health Clinic Reimbursement Special Revenue	\$926.28
Totaling	\$10,915.21

To Fund 585 Solar Energy Special Revenue	\$9.10
To Fund 519 North Suburban Home Special Revenue	\$9,979.83
To Health Medicare Reimbursement Special Revenue	\$926.28
Totaling	\$10,915.21

For the purpose of closing prior year fund balance deficits;

or take any other action relative hereto.

1-20-15

Motion by Councilor Varone to refer to the Finance Committee

2nd by Councilor Letterie

Passed Unanimously

2-17-15

MOTION TO ACCEPT BY THE FINANCE COMMITTEE

NO SECOND NEEDED

PASSED UNANIMOUSLY



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James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 1/13/15

TEXT OF MOTION

Motion: I move that Town Council appropriate from Rink Retained Earnings the amount of \$30,844.00 to fund the Rink Contract Services 6725-544350 for the purpose of necessary repairs and maintenance of Rink Equipment such as motors and compressors;

; or take any action relative to thereto.

1-20-15

Motion by Councilor Varone to refer to the Finance Committee and advertise for a Public Hearing at the 2-17-15 Town Council Meeting

2nd by Councilor Letterie

Passed Unanimously

2-17-15

MOTION TO APPROVE BY THE FINANCE COMMITTEE

NO SECOND NEEDED

PASSED UNANIMOUSLY



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James McKenna
Town Manager

MOTION

Submitted By: Town Manager

Date: 1/13/15

TEXT OF MOTION

Motion: I move that the Town Council vote to approve the transfer of \$6,000 from Inspectional Services Personnel 0124151-511100 to Health Department Personnel 0151051-511100 for the purposes of funding departmental budget through June 30, 2015;

or take any other action relative hereto.

1-20-15

Motion by Councilor Varone to refer to the Finance Committee

2nd by Councilor Letterie

Passed Unanimously

2-17-15

MOTION TO APPROVE BY THE FINANCE COMMITTEE

NO SECOND NEEDED

PASSED UNANIMOUSLY



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James McKenna
Town Manager

MOTION

Submitted By: Town Manager

Date: 1/13/15

TEXT OF MOTION

Motion: I move that the Town Council vote to approve the transfer of \$10,000 from Inspectional Services Personnel 0124151-511100 to Town Manager Contract Settlements 0111251-511109 for the purposes of funding contract settlements;

or take any other action relative hereto.

1-20-15

Motion by Councilor Varone to refer to the Finance Committee
2nd by Councilor Letterie
Passed Unanimously

2-17-15

MOTION TO APPROVE BY THE FINANCE COMMITTEE
NO SECOND NEEDED
PASSED UNANIMOUSLY



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James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 1/29/15

TEXT OF MOTION

Motion - I move that the Town Council transfer from fund 964 Capital Stabilization \$10,000 to the General Fund Special Article to off sight the Gorman Fort Banks Handicap Playground Project; or take any action relative to thereto.

Vote: _____

Council President: _____

Date: _____

Town Manager: _____

2-10-15

**MOTION BY COUNCILOR SANFORD TO REFER
TO THE FINANCE COMMITTEE
2ND BY COUNCILOR BOYAJIAN
PASSED UNANIMOUSLY**

CFO: _____

2-17-15

**MOTION TO APPROVE BY THE FINANCE COMMITTEE
NO SECOND NEEDED
DISCUSSION-**

**COUNCILOR LETTERIE REQUESTS PRESIDENT GILL TO STRONGLY URGE THE SCHOOL COMMITTEE
TO MATCH THIS \$10,000 OFFER**

ROLL CALL VOTE

9-0 YES

PASSED UNANIMOUSLY



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James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 1/29/15

TEXT OF MOTION

Motion - I move that the Town Council transfer \$24,000 from the Town Council Reserve Account (0111052-576100) to Town Manager Contract Services (0111252-544350) for the purposes of funding legal services; or take any action relative to thereto.

Vote: _____

Council President: _____

Date: _____

Town Manager: _____

CFO: _____

2-10-15

**MOTION BY COUNCILOR DELVENTO TO REFER TO THE FINANCE COMMITTEE
2ND BY COUNCILOR BOYAJIAN
PASSED UNANIMOUSLY**

2-17-15

**MOTION TO APPROVE BY THE FINANCE COMMITTEE
NO SECOND NEEDED
PASSED UNANIMOUSLY**



TOWN OF WINTHROP OFFICE OF THE TOWN MANAGER

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James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 2/12/15

TEXT OF MOTION

Motion - I move that the Town Council transfer \$45,000 from Town Manager's Salary Reserve line (0111252-511109) to Fire Department Personnel line (0122051-511100) for the purpose of settling FY15 labor contracts; or take any action relative to thereto.

Vote: _____

Council President: _____

Date: _____

Town Manager: _____

CFO: _____

2-17-15

**MOTION BY COUNCILOR BONCORE TO REFER TO THE FINANCE COMMITTEE AND ADVERTISE FOR A
PUBLIC HEARING ON 3-3-15
2ND BY COUNCILOR LETTERIE
PASSED UNANIMOUSLY**



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James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 2/12/15

TEXT OF MOTION

Motion - I move that the Town Council transfer \$29,791 from The Harbor Enterprise Fund 752 to fund change orders to the Ferry procurement; or take any action relative to thereto.

Vote: _____

Council President: _____

Date: _____

Town Manager: _____

CFO: _____

2-17-15

MOTION BY COUNCILOR BONCORE TO REFER TO THE FINANCE COMMITTEE AND ADVERTISE FOR A
PUBLIC HEARING ON 3-3-15
2ND BY COUNCILOR BOYAJIAN
PASSED UNANIMOUSLY



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James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 2/12/15

TEXT OF MOTION

Motion - I move that the Town Council refer the Siemens streetlight audit contract to the Rules and Ordinance Committee

Vote: _____

Council President: _____

Date: _____

Town Manager: _____

CFO: _____

2-17-15

**MOTION BY COUNCILOR LETTERIE TO REFER TO RULES AND ORDINANCE
2ND BY COUNCILOR SANFORD
PASSED UNANIMOUSLY**

TEXT of MOTION

That the Town Council vote to amend the following changes to the town fee schedule to reflect the changes made to Chapter 10.48 of the Town Ordinances regarding the Resident Parking Program

; or take any action relative to thereto.

Vote: _____

Date: _____

1-20-15

**MOTION BY COUNCILOR LETTEEE TO REFER TO THE RULES AND ORDINANCE
2ND BY COUNCILOR SANFORD
PASSED UNANIMOUSLY**

2-17-15-RULES AND ORDINANCE MEETING SCHEDULED FOR 2-24-15

TEXT of MOTION

That the Town Council vote to amend Chapter 10.48 of the Town Ordinances regarding the Resident Parking Program as follows;

or take any action relative to thereto.

Vote: _____

Date: _____

1-20-15

MOTION BY COUNCILOR DELVENTO TO REFER TO RULES&ORDINANCE

2ND BY COUNCILOR LETTERIE

PASSED UNANIMOUSLY

2-17-15-RULES AND ORDINANCE MEETING SCHEDULED FOR 2-24-15